

# Whitby Public Library Board Minutes

## Special Board meeting

**Date:** August 9, 2023

**Time:** 6:00 p.m.

**Place:** Virtual via Zoom

**Present:**

Geoff Anderson  
Peter Creer  
Lorraine Gray  
Akhil Kapoor  
Maria McDonnell  
Liam Nichols

**Regrets:**

Victoria Bozinovski  
Art Maki  
Mitu Verpal

**Also Present:**

Rhonda Jessup, CEO  
Michelle Frenette, Director, Corporate Services

---

**1. Call to Order/Approval of Agenda**

Moved by Liam Nichols

Seconded by Lorraine Gray

That the Agenda be approved as amended.

CARRIED

**2. Declaration of Conflict of Interest**

No conflict of interest was declared.

**3. New Business**

**a) Donation to the Archives**

Rhonda provided information on, and answered questions regarding, the donation to the Archives from an anonymous benefactor. A final memorandum of understanding has been agreed to by both parties and was shared with the Board.

Moved by Peter Creer

Seconded by Liam Nichols

That the Board approve the donation in the amount of \$50,000 per year for 5 years for the Archives as prescribed in the memorandum of understanding.

CARRIED

**b) Durham Libraries Social Worker Contract**

Rhonda provided information on, and answered questions regarding, a joint proposal by five of the Durham Libraries to hire a consultant to assist the libraries in addressing increased incidents in their buildings, particularly regarding mental health and addiction issues. A social work consultant who is very familiar with all the libraries involved has been selected. All the libraries will share the cost evenly. A final memorandum of understanding has been agreed to by all the libraries involved and this, along with the consultant's proposal and deliverables, was shared with the Board.

Moved by Peter Creer

Seconded by Akhil Kapoor

That the Board approve the proposal to retain the services of Hume McKenna Associates.

CARRIED

**4. Adjournment**

The meeting adjourned at 6:15 p.m. on a motion by Liam Nichols.

---

Board Chair

---

Secretary